Administrative Compliance Score Checklist

Compliance Component: __ points out of possible 45
*Turned in by deadline stated

☐ Member Roster 7 points
   ○ Fall Roster (by 10/15/14) __5 points/Spring Roster (by 2/2/15) __2 points
☐ Consent Forms 2 point (try-outs)
☐ Copy of CPR/First Aid certification 2 point
☐ Updated Constitution and Bylaws 2 point
☐ Officer/Coach Information Form __/6 points (fall and spring)
☐ Event Schedule __/6 points (fall/spring or summer)
☐ Submitted Intent to Travel/Travel Roster/Activity Report 20 points
*NOTE-A form for every event must be on file on time to acquire points in this category

Officer’s Meetings/Trainings: __ points out of possible 25
☐ Meetings Attended __/20 points ☐ Coach and Advisor __/5 points

Community Service/Volunteer: __ points out of possible 15
☐ Three events 15 points ☐ Two events 10 points ☐ One event 5 points

Fundraising: __ points out of possible 25
☐ $3500+ 25 points ☐ $2000+ 10 points ☐ $1000 5 points

Club Membership: __ points out of possible 20

<table>
<thead>
<tr>
<th>Individual Sports</th>
<th>Team Sports</th>
</tr>
</thead>
<tbody>
<tr>
<td>25+ members</td>
<td>20 points</td>
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<tr>
<td>15-24 members</td>
<td>10 points</td>
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<tr>
<td>14 or less members</td>
<td>4 points</td>
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<tr>
<td></td>
<td>2 x number on field</td>
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<tr>
<td></td>
<td>1 x number on field</td>
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</tbody>
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Collaboration with other student organizations on campus: __ points out of possible 5
☐ 3+ events 5 points ☐ 2 events 3 points ☐ 1 event 2 points

Marketing Component: __ points out of possible 10
☐ Utilizing and updating club website 2.5 points
☐ Updating Social Media accounts 2.5 points
☐ Effective Marketing (posters/flyers/social media campaign) 5 points

Attendance at other club’s Home Events: __ points out of possible 5
☐ 5 events, 6 members entire game/2hrs 5 points
☐ 4 events, 6 members entire game/2hrs 4 points
☐ 3 events, 6 members entire game/2hrs 3 points
☐ 2 events, 6 members entire game/2 hrs 2 points
☐ 1 event, 6 members entire game/2 hrs 1 point

Point Deductions: Final Score: __________/ 150 points
Compliance-Form Submissions
- Percent of forms turned in on time will match the percent of 10 points clubs receive
- Intent to Travel due Wednesday prior to travel and Activity Report due Monday after return

Community Service/Volunteer
- ‘Event’ must have 6 club members in attendance to count
- Signed letterhead documenting events must be turned in to Coordinator of Sport Clubs by the Monday after the event
- Benefits another group or organization and occurs outside of a normal practice or event time

All Campus Committee
- Some examples would include Beat Auburn Beat Hunger Committee, Student Government Association Standing Committees, Project Health Committee, etc.

Collaboration
- At least 6 club members must be present for the event to count
- Signed documentation from the other student organization required

Marketing
- Points acquired by frequency of posts and image uploads to website/social media accounts
- Your club’s social media account MUST follow or friend/like UREC Sport Clubs Facebook and/or Twitter account for us to be able to monitor for points.

Attendance at other Club’s events
- Must be an event where UA Student Supervisor Staff are present; Each club must check-in and check-out with the student staff in order to receive point credit for the hours of the event.
- To earn credit, it must be an Alabama event that your club members watch. For example, if there is a tournament going on- watching Missouri play Auburn will not count. Your club members must be documented watching another UA club in competition.